

## Albany County Fire District Board Meeting June 20, 2018

Meeting called to order at 5:07 pm. Board members present were Art Sigel, Joe Witt and Jon Essley.

\$500 was donated to the Friends of BLVFD. Michele to send them a thank you. Otterbox also donated 20 cooler to the volunteer fire departments.

Secretary Essley moved to approve the minutes. Motion was seconded by Treasurer Witt and approved unanimously.

Chairman Sigel moved to approve the financial report. Motion was seconded by Secretary Essley and approved unanimously. The tax revenue came in June 11<sup>th</sup> and we received approximately \$72,467.00 this month.

EMA – The Emergency Operations plan needs to be reapproved. The only change was to section on Damage Assessment. Language now includes firefighter and law enforcement to give reports of initial damage. Board is OK with the change. Aimee in working on putting together an AAR for Badger Creek.

LFD – Contract is under review by attorneys.

County Fire Warden – Need to pay our EFSA. Fire changing over to Type 3 team on 0600 on 6/21/18. ACFD#1 will stay involved as a cooperator. Discussion followed regarding an AAR: ACFD#1 was short engines in the District during the initial period; broken apparatus; initially ICP was cut off from BLVFD Station 4; donation management becomes its own job; better communication with the public regarding how to support firefighters; firefighter language to the public in crucial; firefighters need to communicate needs to IC, not the general public; address social media's role and discuss what is appropriate to share on social media (firefighters need to be thoughtful about what they do); identify training and work to train firefighters when teams come to manage the fire; communications and more radio training, as well as a sandwich boards at IA showing communication channels for firefighters just arriving on scene.

Five Year Plans – Chairman will more broadly distribute the five year plan documents.

Budget Draft – Discussion regarding the proposed budget. BLVFD and CVVFD need to get dollar amounts for vehicles to Treasurer Witt by next week.

Financial Management Policy was approved 4/26/17 but reiteration follows – “All cash revenue to any segment of ACFD#1 will be first deposited in the ACFD#1 checking account. All cash dispersals must be approved by an action of the ACFD#1 Board of Directors”. This statement is at the core of the Board's fiduciary responsibility.

VV Truck Upgrade Proposal – LLVFD had requested a type 3 from State Forestry. A type 3 has come in and would be available to replace VV2. Chairman Sigel moved to approve the swap of VV2 for a Type 3 from Wyoming State Forestry with a total of cost of \$7000 for the new Type 3 to be split 50/50 by the Board (ACFD#1 to pay \$3500 and VVFD to pay \$3500). Motion was seconded by Treasurer Witt and approved unanimously. PA 145

Lease Extension – Chairman Sigel moved to proceed to negotiate a two year lease extension of the Central Building. Motion was seconded by Treasurer Witt and approved unanimously.

Engine Bosses – The Chief's Group proposed to set aside some money so that every new certified engine boss would receive an incentive check for \$2000 and every existing engine boss would receive \$500 when they sign off on another firefighters task book (this is encourage single resources to take an engine and crew). This proposal is due to the fact that Engine Boss certifications are challenging to complete, yet they are key to going on federal fires. Meeting attendees commented that as per the Wyoming Mini-Mob when you become an Engine Boss it means an hourly pay raise. Attendees also discussed that pencil whipping task books is a major safety issue and people could get hurt or killed, plus it can give you a bad reputation because that engine boss then does not know what they are doing. It's a short term benefit with bad consequences. The Board stated that the verbal proposal needs clarification, when would it start and when would it stop? Board directed the Chief's Group to put together a written proposal and bring it back to the Board. No motion was made.

Driver for Tenders – VVFD has 3, CVVFD has 2 in Laramie and 2 in Centennial, BLVFD has 2 at Station 1 and 1 at Station 4 and Central has a minimum of 6-7.

Chief's Report – Invited Steve Morgan to their Chief's Meeting and have sent emails regarding paging and all calls as the all calls are not correct. They have been unable to reach him.

Training – Mike Morin is holding a FF1 training June 22-23.

BLVFD – Request to share the cost for installing each of the three new tanks in the ground. Cost is \$3000/piece for a \$9000 total. BLVFD submit a proposal to the Board. Treasurer Witt moved to approve the purchase of two drop tank liners and misc. tools/fitting at a total cost of \$3000 to be split 50/50 by the Board (ACFD#1 to pay \$1500 and BLVFD to pay \$1500). PA 146

VVFD – Tender is ready. Some repairs needed on truck off the fire, no cost yet. VV5 will be their new type 6.

TSVFD – TSVFD has a new Chief and will be submitting a new 5 year plan.

CVVFD – Engine 3 is repaired, back later this week, so they will have to swap out AC27. Engine 14 was leaking diesel on the fire but has since been fixed. Engine 2 back from Durango, need front tires balanced/aligned, leak on hose reel.

Central – Has 2 engines on the fire. Brush 11 performed well. It's in ROSS. A fuel leak developed on Tender 37. Planning on doing a booth at Freedom has a Birthday. Expenditures by the Board totaling \$10,000 to include a total of \$7000 for VVFD Type 3 from WSF to be split 50/50 (ACFD1 \$3500/VVFD \$3500); and a total of \$3000 to replace drop tank liners and misc. tools/fittings to be split 50/50 (ACFD1 \$1500/BLVFD\$1500).

Next Meeting – July 18, 2018, 5:00

Meeting adjourned at 7:25 pm

Respectively Submitted,  
Michele Turner, ACFD#1 Administrative Assistant